



REQUEST FOR QUOTES FOR EXCAVATOR SIMULATORS

Released by

WORKFORCE SOLUTIONS OF SOUTHEAST TEXAS BOARD

**Issued: June 3, 2026
Quotes Due: July 3, 2026 (2:00 PM)**

Email: rfp@setworks.org

Section 1 – Introduction

Workforce Solutions Southeast Texas (WSSET) is a publicly funded, non-profit 501(c)(3) corporation. WSSET's funds for services are received through formula-based allocations from the U.S. Department of Labor, U.S. Department of Health and Human Services, and U.S. Department of Agriculture. Funds are distributed through the Texas Workforce Commission to WSSET.

WSSET serves the Texas Counties of Hardin, Jefferson, and Orange. The local Workforce System provides services that:

- Connect businesses with skilled employees, and
- Assist job seekers by ensuring they have the skills, abilities, and resources necessary to be competitive in the global job market.

WSSET creates futures by bringing people and jobs together. The WSSET mission is to provide quality education, training and labor market services which give employers and job seekers of the region a competitive advantage in the global economy.

WSSET is under the leadership of a local Workforce Board. The 28-member Board includes representatives from local businesses, organized labor, education agencies, economic development, community-based organizations, state employment services, state human services department, and state rehabilitation services. The majority of the Board are representatives of the private sector. Governor George W. Bush certified the local Workforce Board on September 1,

1996. The Workforce Board received not-for-profit, 501(c)(3), designation in 2001.

In Southeast Texas, targeted populations are those with barriers that require additional assistance to prepare for employment, find a job, advance in a career, and/or retain employment. WSSET provides coordinated service options for the following targeted populations:

- Veterans and Military Spouses (service priority),
- Low Income Adults,
- Dislocated Workers,
- Disadvantaged Youth,
- Unemployment Insurance Claimants,
- Individuals on Public Assistance,
- Individuals with Disabilities, and
- Individuals with Low Literacy and Limited English Proficiency.

Section 2 – Purpose of Request for Quotes

The purpose of this Request for Quotes (RFQ) is to solicit competitive pricing and vendor qualifications for the purchase, delivery, software licensing, and installation of two (2) excavator simulators with motion platform, software package, mobility kit, onsite install, and instructional components. The simulators will be purchased with Texas Workforce Commission High Demand Job Training Grant funds and Nederland Economic Development leveraged funds. The simulators will be used to train students in heavy equipment operations, providing hands-on, technology-based instruction that enhances safety, skill development, and workforce readiness.

This procurement supports the development of a high-quality training environment that aligns with industry standards and prepares participants for employment in heavy equipment and construction-related occupations. Equipment prepares students for NCCER certification for Heavy Equipment Operation.

The equipment will be maintained at Associated and Builders Contractors Construction (ABC) Training Center located at 2700 N. Twin City Hwy., Nederland, Texas 77627. The size of the room that will house the simulators is 24' x 21' with 8' ceilings.

As a result of this small procurement RFQ, WSSET expects to purchase equipment from a single entity for the heavy equipment simulators. This RFQ provides a uniform method of procurement of specified services, providing for full and open competition. This procurement is conducted in accordance with UG, UGMS, and Texas Workforce Commission Financial Manual for Grants and Contracts.

Section 3 – RFQ Schedule of Events and Timelines

The timeline for soliciting proposals, review, selection, and negotiation is presented below. The dates are tentative and may be changed at the discretion of WSSET. Interested parties are responsible for monitoring the WSSET website at www.setworks.org for any updates pertaining

to this RFQ. WSSET shall not be held responsible for any further communication beyond updating the website. All times are Central Standard Times (CST).

RFQ Issuance	June 3, 2026
Deadline for Proposal Submission	July 2, 2026 (2:00 PM CST)

Proposals will only be accepted via email and must be submitted to rfp@setworks.org.

Quotes received after July 2, 2026, (2:00 PM) will not be considered for review.

Section 4 – Eligible Proposers

Interested Proposer must have technical competence, knowledge and expertise to carry out the work described in this RFQ and submit a quote addressing the criteria listed in Section 6.

Respondents registered and certified through the Veterans Heroes United in Business (VETHUB) program are strongly encouraged to submit proposals. Respondents wishing to receive consideration for VETHUB status must include current certification documentation with their submission.

Section 5 – Funding

Funding for this project is provided jointly through a public partnership, with 50% contributed by the Nederland Economic Development Corporation and 50% by the Texas Workforce Commission (TWC). The funds associated with this procurement are awarded through the High Demand Job Training Grant (HDJTG) which supports collaborative initiatives between industry, workforce, and community partners to enhance workforce development and economic growth. All purchases under this RFP must comply with applicable requirements and guidelines of TWC and the HDJTG program.

Section 6 – Proposal Review & Selection Process

Responses to this RFQ must submit:

- Vendor information (5 points)
- Equipment Specifics including alignment with NCCER (20 points)
- Physical Measurements (5 points)
- Install and Set-up (10 points)
- Training and Support (20 points)
- Pricing (40 points)
- Veteran HUB Status – (5 points)
- Total Possible Points = 105 points.

Section 7 - EQUAL OPPORTUNITY/NONDISCRIMINATION

The Board and SCSEP will comply with, and for the duration of this agreement will remain in compliance with, the nondiscrimination and equal opportunity provisions of the following laws and all regulations implementing the laws:

- Titles VI and VII of the Civil Rights Act of 1964, 42 U.S.C. 5 2000d et seq., and 5 2000e-16, as amended;
- The Rehabilitation Act of 1973 55 503, 504, and 508, 29 U.S.C. 55 793, 794, and 794d, as amended;
- Title IX of the Education Amendments of 1972, 20 U.S.C. 55 1681-1688, as amended;
- The Age Discrimination Act of 1975, 42 U.S.C. 5 6101 et seq., as amended;
- The Americans with Disabilities Act, 42 U.S.C. 5 12101 et seq., as amended;
- Texas Government Code, Chapter 469, Elimination of Architectural Barriers and 16 TAC, Chapter 68, Administrative Rules of the Texas Department of Licensing and Regulation;
- WIOA 5 188; 29 U.S.C. 5 3248; and
- 29 C.F.R, Part 38, Implementation of the Nondiscrimination and Equal Opportunity Provisions of WIOA.

In compliance with 29 C.F.R. 5 38.28 et seq, as amended, (including without limitation 55 38.28(b), 38.32 and 38.33), the Board shall ensure that its subrecipients, contractors, subcontractors, and service providers comply with all applicable nondiscrimination and equal opportunity provisions of federal and state law and all regulations implementing the laws.

The Board and its subrecipients, contractors, subcontractors, and service providers may not deny services under any grant to any person and are prohibited from discriminating against any individual on the basis of race, color, religion, sex, national origin (including limited English proficiency), age, disability, or political affiliation or belief or against beneficiaries on the basis of either citizenship status or participation in any federal or state financially assisted program and/or activity.

The Board and its subrecipients, contractors, subcontractors, and service providers shall ensure that the evaluation and treatment of employees and applicants for employment are free from discrimination.

Section 8 – Conflict of Interest

No staff, board member, or other party may participate in procurement decisions where a conflict exists per 2 CFR 200.318(c).