

## WDB 2024-05 Q&A

1. What is the estimated number of employees with the current provider? **The number varies with funding. Currently there are 110 participants. 77 of the 110 are part of a summer program and will end soon.**

Who is the incumbent? **UniqueHR**

2. Can you provide the job titles, employee pay rates, job descriptions and job classifications (clerical, light industrial, medical, etc.)? **The CHOICES, WIOA youth and Vocational Rehab are mostly assigned to not-for-profit organizations as clerical, light warehouse support, retail or custodial services. If there is Emergency funding (Hurricane), jobs are usually clean-up on public property, food banks, social service counseling, and clerical.**
3. Will employees utilize power tools, equipment, personal protective equipment (man lifts, forklifts, scissor lifts, scaffolding, ladders, and power tools)? **No**

If so, will WSSET provide safety training and equipment/tool training prior to employee utilizing the equipment or tools? Will employees be exposed to working above 6 feet or on rooftops? If so, will WSSET provide fall protection equipment/training? **N/A**

4. What is your estimated weekly or yearly payroll? **Varies**
5. What is the length of employment/assignments for all participants? **Varies per funding. Summer programs are usually 5-6 weeks. Others are up to 12 weeks. Participants enrolled under Hurricane funding may be assigned for up to 6 months with a prevailing wage.**
6. Are employees part-time or full-time? Number of hours per week? **Both**
7. Will WSSET refer all participants/temporary employees to the agency selected? **Yes**

Will WSSET require recruitment for any position(s) to the agency? **No**

8. Will the selected agency complete drug screening and background checks for all participants? **Yes**  
If so, what type of background and drug screening are required? **Statewide criminal search unless a worksite requests a more in depth search (has not been requested to date) 6-panel drug screen**