

**SNAP (Supplemental Nutrition Assistance Program)  
EMPLOYMENT & TRAINING  
PARTICIPATION REQUIREMENTS**

Unless otherwise exempt, SNAP Employment & Training Program recipients are required to participate in the SNAP administered by the Workforce Solutions of Southeast Texas and their designated contractor. These programs are administered at Workforce Solutions Centers of Southeast Texas. Contractor staff will assist you in developing an employment plan based on your skills, past work history, and what is needed to successfully find a job and become self-sufficient. The staff will discuss the need for transportation and other supportive service with you. Benefits may be available to you based on individual need.

If you have difficulty completing assigned activities, notify your service manager immediately. Failure to comply with the activities listed below may result in a loss of SNAP benefits for yourself and/or your family.

- Participation in the Employment and Training program as agreed upon in your employment plan.
- Return as scheduled to the Workforce Center to review your progress in completing the activities in your employment plan.
- Accept referrals to potential employers and accept offers of employment. Note: After 30 days, you may be required to accept a job, which is outside your trade or customary work.

**NONCOMPLIANCE WITH EMPLOYMENT AND TRAINING PROGRAM REQUIREMENTS MAY CAUSE DENIAL OF YOUR BENEFITS**

If, without cause, you fail to meet the requirement listed above, staff will notify Health and Human Service (HHSC). HHSC will then send you a notice that your benefits will be denied.

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**I understand failure to comply with SNAP (Supplemental Nutrition Assistance Program) requirements may result in denial of my benefits. I have read and understand the above requirements.**

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Client's Signature                      Date    Staff Signature                      Date